

2012/13 CARRY FORWARD REQUESTS

Ref	Amount £ (Net of VAT)	Expenditure Code	Cost Centre	Reason for carry forward	A (i)	A (ii)	B
					Base Budgets Amounts agreed by S151 Officer under delegated powers	One-Off Budgets Amounts agreed by S151 Officer under delegated powers	Amounts for member approval
1	10,000	R4400-CUL102	Town Hall operations	Town Hall Feasibility study - carry forward to fund a Quantity Surveyor to verify the costs of the capital investment project, an artists impression of what the possible future development and contract budget management training for staff.			10,000
2	13,000	R1003-CUL102	Town Hall operations	Town Hall - To supplement sickness backfill for Operations Department.	13,000		
3	23,200	R9061-CUL106-AGM002	AG&M funded projects	Carry forward of Arts Council funding received to fund IT and mobile applications - project expenditure to be completed 2013/14.		23,200	
4	1,700	R9061-CUL106-AGM007	AG&M funded projects	Carry forward of funding received to fund Jonathon Ruffer education project expenditure (in partnership with Bristol Museum and Archives) on potential links towards an exhibition on our chinese collection - to be spent in 13/14.		1,700	
5	5,500	R9061-CUL106-AGM010	AG&M funded projects	Carry forward of balance of funding received to fund "your future" project expenditure working with disadvantaged families to increase access to culture - to be spent in 13/14.		5,500	
6	2,300	R9061-CUL106-AGM003	AG&M funded projects	Carry forward of funding received to fund "new expressions" educational project expenditure (funded by new expressions) working with an artist on the Edward Wilson collection creating a piece of art to be included in the collection - to be spent in 13/14.		2,300	
7	400	R9061-CUL106-AGM001	AG&M funded projects	Carry forward of balance of funding received to fund educational "film studios" project expenditure - to be spent in 13/14.		400	
8	4,700	R4000-CUL107-AGM009	AG&M Operations	Carry forward of equipment, displays and exhibition budgets for Casting Brilliance exhibition 2013/14 which is the major opening show for the re-opening of the new galleries on 5th October 2013. The exhibition has been part-funded by the Arts Council - and this element of the AG&M's exhibitions budget was match-funding towards the Arts Council grant. The carry-over request required due to a delay in building / making the display plinths and cases which are now in production and will be installed on site soon.	4,700		
9	1,500	R6280-CUL001-GRA021	Arts Development	Carry forward of arts development grant committed expenditure - to be spent in 2013/14. This element of the Arts Development budget was allocated towards a banner project in partnership with the Jazz Festival - promoting the re-opening of the Art Gallery & Museum in October. The order however was delayed, due to waiting for confirmation on the announcement of the re-opening dates. The banners have subsequently been made and installed at this year's Jazz Festival and will be used on the hoardings around the AG&M construction site and / or within the new gallery windows	1,500		
10	62,300			Total Wellbeing & Culture	19,200	33,100	10,000
11	5,000	R4531-DRM001-NA	Democratic Services	Related to ICT strategy for members. This is to undertake a needs analysis with members & pilot new equipment arising from the review. A decision can then be made as part of the 2014-15 budget for the future provision of ICT for members.			5,000

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12	2,000	R4401-DRM001-NA	Democratic Services	To support the members in enhancing the new scrutiny arrangements, to engage the public by facilitating meetings in external venues, holding enquiry days, publicity and producing producing new guides for members, officers and co-optees involved in the process.			2,000
13	20,000	R4400-SUP017-BUS001	Business Improvement/Transformation	To be used to support the appointment of two business administration apprentices for 12 months. These appointments will enable two young people to have the opportunity to gain new skills and develop their career potential, whilst at the same time releasing capacity for officers within the commissioning division to support the ongoing commissioning work, community engagement and culture change.		20,000	
14	40,600	R4400-SUP017-BUS003	Business Improvement/Transformation	The set up costs for Ubico were jointly funded with CDC. It is proposed that the balance will be carried forward to fund work which will identify potential additional savings following the establishment of Ubico including a piece of work on vehicle asset ownership.		40,600	
15	22,000	R4400-SUP036-NA	Project Management	To support the demand for programme and project mangement of CBC projects, including ongoing projects, upcoming commissioning projects and especially the accommodation strategy.		22,000	
16	26,000	R6280-HOM001-HGR012	Homelessness	Used as a loan scheme for Supporting People, so is recyclable. It is a one-off grant and the aim is to keep the money running for as long as possible. Is anticipated that this funding will run out towards the end of 2013-14.		26,000	
17	30,000	R6280-HOM001-HGR013	Homelessness	Mortgage Rescue (HGR013) and Preventing Repossession (HGR020):- These are one-off grant pots, and again are intended to be recycled so that they go as far, and last, as long as possible. We are using these as repayable loans and intend to continue to ring fence these for arrears cases for as long as the economy remains precarious. In particular, the preventing repossession money could be extended to support those hit by the new bedroom tax, in appropriate cases.		30,000	
18	27,000	R6280-HOM001-HGR020	Homelessness			27,000	
19	24,000	R6280-HOM001-HGR015	Homelessness	Youth Homelessness Prevention Fund - a conditional offer of grant is now in place, with the final tranche due to be paid in the Autumn.		24,000	
20	83,000	R6280-HOM001-HGR016	Homelessness	CLG Homelessness Prevention Fund - we are looking to make some investments in a social lettings agency /service and anticipate this carry forward to reduce in future years because of this. We are also reaching a stage whereby we are looking to improve the service provided. We will therefore be spending some time this year reviewing existing and developing new spending priorities.		83,000	
21	12,000	R4000-WST001-NA	Household Waste	The delivery of 180L plastic green wheeled bins, although ordered in February, were not delivered prior to the financial year end hence this needs to be carried forward into 2013-14.	12,000		
22	14,300	R4000-WST001-NA	Household Waste	The delivery of 360L plastic communal wheeled bins, ordered in March for delivery in May needs to be carried forward into 2013-14.	14,300		
23	51,900	R4000-RYC006 / TRW001-R4000 / WST001-R4000	Recycling Collection Schemes / Trade Waste / Household Waste	An analysis has been undertaken to capture future demand for recycling bins including those in communal properties and the underspend will be used to meet this demand in 2013/14 which will help drive up the recycling levels and minimise recycling contamination.	51,900		

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24	8,500	R9060-COM001-NA	Community Development	Government grant funding for Community Right to Challenge, to be spent in 2013-14.		8,500	
25	47,900	R9100-COM001-CPN001	Community Development	Government grant funding for Children & Young People's Partnership and Health & Wellbeing Partnership which are managed by CBC. The grant funding will be spent in 2013-14.		47,900	
26	8,900	R1000-COR003	Corporate Policy Making	GIS project officer salary, to support the implementation of the new statmap GIS platform in CBC. NB - the budget was reduced in 2012-13 revised.			8,900
27	12,900	R4531-COR003-NA	Corporate Policy Making	IT purchase of software: GIS and TEN, to support the implementation of the new statmap GIS platform in CBC.	12,900		
28	4,600	R6280-GBD001-CPN003	Community Welfare Grants	To support community pride grants committed in 2012-13.		4,600	
29	3,200	R6280-GBD001-CPN010	Community Welfare Grants	Hate Crime - to create a budget for the Cheltenham ASB working group to respond to issues of hate crime.		3,200	
30	7,300	R6280-GBD001-CPN011	Community Welfare Grants	To continue to support neighbourhood management in Cheltenham.	7,300		
31	13,200	R6280-GBD001-GRA003	Community Welfare Grants	Community Development Strategy (Fiesta) - to fund community pride grants plus Midsummer Fiesta.		13,200	
32	10,000	R6280-GBD001-GRA005	Community Welfare Grants	Resource Centre: to fund the last year of additional funding for GAVCA to provide commissioning advice and support to CBC.		10,000	
33	67,100	R6280-GBD001-GRA007	Community Welfare Grants	Youth Affairs: to fund the remaining contract with CCP and positive activity grants.		67,100	
34	3,600	R4617-GBD001-NA	Community Welfare Grants	To fund Midsummer Fiesta 2013.		3,600	
35	7,900	R6280-PLP103-CPN007	Cheltenham Strategic Partnership	Remainder of grant funding from GCC allocated to support delivery of the Inspiring Families project		7,900	
36	15,500	R4400-SUP004	One Legal	To enable implementation of Microsoft 2010 and thin client reporting module for One Legal Management and client reporting and additional remote access for staff; CPD for legal staff; and maternity cover for senior solicitor (planning) and interim cover for solicitor (general) recruitment and consideration of expansion opportunities.			15,500
37	568,400			Total Commissioning	98,400	438,600	31,400
38	8,000	DEV001-R4400	Development Management	To support the resourcing of the Conservation team after a back log of work has built up following staff absences, which is impacting upon the planning process.	8,000		
39	10,400	R1000-URB101	Urban Design	To fund temporary landscape assistant to deliver Cheltenham Development Task Force projects - primarily on landscape related projects, particularly St. Marys.		10,400	
40	36,700	ENA001-R4400	Housing Enabling	To continue to support grant funded works in respect of Travellers Needs Assessment and Housing Needs Assessment		36,700	
41	16,200	ECD001-R4400-HSI001	High Street Innovation Fund - Economic Development	To provide skills training to help new and existing businesses, by providing Skillsmart retail workshops - funds to be spent in 2013/14.		16,200	

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42	10,900	TMR101-R4400	Staff Car Parking - Green Travel Initiatives	2011/12 funding towards Green Travel Initiatives as agreed with Unions	10,900		
43	17,700	CPK001-R9352-CAR000	Staff Car Parking - Green Travel Initiatives	2012/13 income in excess of budget - agreement to carry forward to support Green Travel Initiatives		17,700	
44	99,900			Total Built Environment	18,900	81,000	0
45	15,000	SUP009-R4400-GOSS01	GOSS Finance & Procurement	To fund CBC's contribution towards UNIT4 time supporting improvements to Agresso, as agreed by Client Officer Group.	15,000		
46	30,000	SUP003-R4400-GOSS01	GOSS HR & Payroll	To support the implementation of Agresso HR Self Service (to include annual leave, expense claims, sickness absence recording).	30,000		
47	5,000	SUP020-R1650-BUS001	GOSS Training & Development	To support training and development needs following implementation of Agresso and other organisational and development work.	5,000		
48	59,200	LTC012-R6260-HSI001	Council Tax Discretionary Rate Relief - High Street Innovation Fund	Unspent funding allocated for Council Tax Discretionary Rate Relief from High Street Innovation Fund, to be utilised as set out in section 8 of the report.		59,200	
49	109,200			Total Resources	50,000	59,200	0
50	7,000	EMP001-R5001-EMER02 / EMER03 / EMER06	Emergency Planning	To continue planned works in respect of Emergency Planning funded from Flood Alleviation Reserve		7,000	
51	5,000	R4400-REG018	Pest Control	To support the egg oiling programme for the reduction of urban gulls - training and awareness work, focus group meetings and a public-led dummy egg trial of 150 properties.			5,000
52	12,000			Total Strategic Directors	0	7,000	5,000
53	102,700	ECD001-R6280-CPN012	Promoting Cheltenham Fund 2011 & 2012	To fund organisations bidding into the Promoting Cheltenham Fund - there are timing differences between bidding process and funds being released to the successful organisations.		102,700	
54	9,000	PLP102-R4000-HSI001	High Street Innovation Fund - Cheltenham Development Task Force	To fund to provide cameras to measure footfall in different parts of the town centre - funds to be spent in 2013/14		9,000	
55	111,700			Promoting Cheltenham Fund	0	111,700	0
56	187,100	Various	Cheltenham Environmental Fund	Funding has been allocated but the projects will be completed over forthcoming months requiring the budget to be made available in the next financial year.		187,100	
57	187,100			Cheltenham Environmental Fund	0	187,100	0
58	170,000	Various	Ubico Ltd	See attached note			170,000
59	170,000			Cheltenham Environmental Fund	0	0	170,000
60	1,320,600			Total Carry Forward Requests	186,500	917,700	216,400